

January 19, 2016

The Regular Meeting of the Board of Trustees of the Village of Burdett was held at the Village Hall. Mayor Dale Walter called the meeting to order at 7:00 pm. Present were Trustees: Diane White, Linda Arcangeli and Judith Mangus. Also in attendance was: Fire Chief Robbin Lokken, Building Inspector III Jason Kelly, Village Attorney Connie Fern Miller and Village Clerk/Treasurer Naomi C. Kingsley.

Public Concerns:

Mr. Howard here to listen

Ashley Jones had emailed the clerk and was invited to come to the meeting. She runs the Burdett House Bed and Breakfast and is looking into making some improvements, outside things, such as signage. She would also like to do something for parking, configure the front yard which could mean taking up part of current sidewalk. The mayor responded, there is no zoning in the village, so there are no requirements on signs. As far as sidewalk, we do have a law and specifications, if you are trying to make a driveway off of State Route 79, you will need to contact the state. The driveway cut can be made when ok'd with the state. Jason told her where to find NYS DOT and how to proceed. An engineer would come out to see her and plan the driveway.

Approval of Minutes:

Trustee White made a motion to approve the December 21, 2015 meeting minutes with one correction. There was no January 4th meeting. Trustee Arcangeli seconded the motion. All were in favor.

Additions/Deletions to Agenda

None

Department Head Reports:

Fire Department Report

Fire Chief Lokken reported that for December there were 6 rescue calls, 2 fire calls, and 4 service calls. The department will be getting new radios for the trucks and the officers through a Schuylar County grant. The County is changing to uhf and vhf. The County received an additional grant for extra portables, the company needs to match 5%. The radios should be installed within the next two weeks.

There was an election of officers this month and as of January 30th Jason Kelly will be chief. Robin wishes good luck to Jason and will be there to support him. The Mayor thanked Robin for his service.

The mayor asked what will be done with the old radios. Robin stated that there is no use for them, in this county any way. They could possibly put them on Ebay or something like that, since there is no more support for the low band.

Code Enforcement:

Jason turned in \$20.00 from the Cleveland's for a fence permit. They purchased 4020 Church Street. In 2015 Jason issued 28 permits for pools, fence, demolition, solar panels, backup generator, deck ramps, roofs, alteration remodel, electrical service and filed 2 complaints on clean up property maintenance. Ongoing projects are on Barnum Street – McClain, Lake Ave. the Rahilly apartment, Barnum Street – Dupays, Church Street is Kristine Hill/Rexford

Smith, Main Street – Richard Baird/Mike Hill, Willow Street is Steinruck, 3993 Lake Ave. - Roy remodel and on Ridgeview Drive is the installation of solar panels for Rhoads. Jason started business inspections, the H & E Grill is completing some work that needed to be done and the Dandy is almost done, just paperwork. He needs to get in to Smoke ‘N Bones, the birthing place, the bed and breakfasts and the churches.

As incoming fire chief Jason reported that the radio system upgrade is going forward. The department was looking for 10 portables, 5 mobile radios and 40 pagers. The list was turned in late so they are only receiving 8 portables and 20 pagers. The pagers are \$20.00 each and the portables are \$90.00 each. The company would like to use the truck payment money to purchase and install the radios.

ISO was here in November and there is paperwork that needs to be finished. A new dry hydrant was installed which helped the rating. It was installed at Beaumonts pond.

A house was torn down on State Route 414 at Hector Falls and Robin agreed to burn it. One half has been done and the other half was left for Jason to do. Jason will try to do it on a Saturday or Sunday but not after dark.

For 2016 the line officers have been changed as follows: Chief – Jason Kelly, 1st Assistant – Ryan Barr, 2nd Assistant – Daryl White, 3rd Assistant – Steve Crout, Captain – Kurt Lodge and Lieutenant – Keith Caslin. There will also be a fire police committee.

Trustee Arcangeli made a motion to approve the new officers. Trustee Mangus seconded the motion. All were in favor.

Street Department Report:

None

Parks Department Report:

None

Water Board Report:

None

Planning Board:

Charlotte reported that the planning board met a week ago. They drafted a survey to present to board for approval. The big question was how to mail it out and have them returned. If the village pays for the return postage they will be more likely to be return. Maybe it could be placed on a postcard but then the print would be quite small. Postcard postage is 38 cents.

Mr. Howard suggested mailing the survey along with the monthly newsletter, but the newsletter isn't really monthly. He believes we should make it as easy as possible for them to be returned so that more people will return it. They could ask for email addresses and if they have ever visited the village web site. We can put out a February newsletter and include the survey in it. Charlotte spoke to firemen about the sign and they were thrilled with the idea.

Committee Reports:

FINANCIAL

None

STREET/PARKS:

None

ENVIRONMENTAL MANAGEMENT COUNCIL

None

COUNCIL OF GOVERNMENTS UPDATE:

Meets tomorrow night

LEGISLATIVE COMMITTEE:

Will be meeting in another week or so

Board Concerns:

Trustee Arcangeli asked about the welcome committee, there are 4 new residents, is Mrs. Hunt taking care of them? Charlotte responded that Sharon went to the new owners on Barnum Street, she believes she is taking care of them.

The Mayor reported that he talked to Alvin White, reminding him that the Citizens Party Caucus will be 7 pm on January 25th. It will be advertised and the mayor posted it around the village. Trustees Jaynes and White's seats are up.

The Village received a tax bill from the Town of Hector for the Old Post Office. Attorney Miller has contacted Attorney McDivitts office several times but has been told that he is too busy. She suggested just ignore it, we shouldn't be paying any tax bill. We need to get this deal completed. It is a commercial building and not being used for governmental purposes, once the transfer takes place it will all go away.

Presentation of Bills:

A motion was made by Trustee Mangus and seconded by Trustee Arcangeli approving payment of the general fund bills in the amount of \$3,184.37.

A motion was made by Trustee Mangus and seconded by Trustee White approving payment of the fire department bills in the amount of \$2,141.02

Voucher #'s 106-119

Correspondence:

Request from E. B. Purt Memorial Library in Hector, looking for donations for construction of library – can't do it.

Executive Session

None

Adjournment:

There being no further business, Trustee Arcangeli made a motion to adjourn. The motion was seconded by Trustee Mangus. All were in favor, meeting adjourned at 7:47 pm.

Respectfully submitted,

Naomi C. Kingsley
Village Clerk

February 1, 2016

The Regular Meeting of the Board of Trustees of the Village of Burdett was held at the Village Hall. Mayor Dale Walter called the meeting to order at 7:00 pm. Present were Trustees: Laurence Jaynes, Linda Arcangeli and Judith Mangus. Also in attendance was: Fire Chief and Building Inspector III Jason Kelly, Village Attorney Connie Fern Miller and Village Clerk/Treasurer Naomi C. Kingsley.

Public Concerns:

Mr. Howard got to see the baseball field, very nice.

Sharon Hunt has been in and out of town for a while but she did manage to visit James Standish, Angela and Scott Cleveland, Kimberly Updike. She still needs to visit the person in the apartment behind the school. If you know of someone new, please let her know. The mayor asked Sharon if she and John would be election inspectors again, March 15th noon to 9pm.

Approval of Minutes:

Trustee Mangus made a motion to approve the January 19, 2016 meeting minutes. Trustee Arcangeli seconded the motion. All were in favor.

Additions/Deletions to Agenda

None

Department Head Reports:

Fire Department Report

Reports for January

Jason is trying to get things caught up, he is unsure where we stand on the ISO rating. He spoke to the gentleman last night and was told the paperwork was complete. He apologized because the village board wasn't made aware of the visit.

A committee has been set up to look into a new EMS truck. They are not looking for a new one at this time. They are looking for tires as it is 10-11 years old. Among the bills submitted was one from Tyrone Fire Dept. for the radios, the extra ones that didn't come under the grant. There was a cost of \$353.00 to have the radio installed on the truck. Those bills will come out of the dinner dance money from last year. There is a bill for lights for the tanker, the emergency lighting went bad. They ordered an extra one for a spare. The yellow light on E-4 was broken and replaced. The turn-out gear is in good shape, did order some boots and a new set of bunker pants. Jason is hoping to catch up on everything in the next couple months. He doesn't know what he is getting into taking over from the last chief.

Code Enforcement:

The contractor is finishing up on Rhoades solar panels. The Grist Mill inspection is complete. Jason needs to get into Smoke 'n Bones. The Rahilly apartment is coming along. Mr. McClain is moving along pretty well on Barnum Street. Jason needs to get the two churches inspected.

Street Department Report:

Snow plowing bill should be a lot cheaper than last year

Parks Department Report:

Catalog for Diane to look through.

Water Board Report:

Hobie called the mayor one day last week, he was having an issue with the people that live in the Nyre house. They were debating on the water service, is it hooked up or not.

Planning Board:

Charlotte reported that there will be a meeting next Tuesday. The mayor stated that the survey from the last meeting will be put in with the newsletter with a return envelope. Trustee Jaynes asked if the village will bid out mowing and flower pots this next year. The mayor stated that the mowing bid should go out in mid-late March or the first of April. As for the flower pots, if we figure on three plantings, spring, fall and winter, is that enough. We will table this issue until our next meeting. The mowing specs are ready for advertising, if they go out the first of March we can ask for them to be back by April 1st. We will check to make sure Gizmo is done.

Regarding the Planning Boards survey, the mayor had some suggestions. Instead of rating each item on a scale of one to five, how about they rate the issues in number of importance. Add some suggested improvements at the playground such as a pavilion, more equipment and/or trees. Under the development of Community Days, should it be a yearly event and would you be willing to volunteer. On the subject of more sidewalks and crosswalks, should we be specific or maybe more general? Would they like to see extensions of existing sidewalks, if so where, addition of crosswalks, where. What other areas of concern or ideas do you have? Have you visited the website, would you like to receive this communication by email? Charlotte will make the changes and email it to the clerk who will print it for the next board meeting.

Committee Reports:

FINANCIAL

At our next meeting we will set up some budget workshops. Trustee Jaynes has requested an updated budget be emailed to him.

STREET/PARKS:

Should have a CHIPS update soon, we should have around \$70,000.00.

ENVIRONMENTAL MANAGEMENT COUNCIL

What is going on, we don't even get the minutes anymore.

COUNCIL OF GOVERNMENTS UPDATE:

They mayor reported that they met at the end of January, John King was appointed as the new chair. The new superintendent from Tyrone is the new vice chair, and Peggy Tomassi remains as secretary. They are going to be setting up some workshops, sort of like training sessions for village and town boards. He should have something from March/April meeting of what will be available. Attorney Miller suggested bringing up the subject of the County re-levying the village taxes again. Schuyler is one of three counties in the state that doesn't do that. The mayor responded that he did and he and John King are looking into it.

LEGISLATIVE COMMITTEE:

Need to get a meeting together

Board Concerns:

The mayor informed the board that he spoke to Jason before the banquet and told him he was looking at him to definitely support the village with announcements on the sign board out front.

Presentation of Bills:

A motion was made by Trustee Jaynes and seconded by Trustee Mangus approving payment of the general fund bills in the amount of \$70.59.

A motion was made by Trustee Arcangeli and seconded by Trustee Mangus approving payment of the fire department bills in the amount of \$3,769.16

Voucher #'s 121-129.

Correspondence:

Thank you card from Trustee Jaynes for the dish garden he received when he was in the hospital.

Attorney Miller reported that she spoke to Attorney McDivitt a couple times over the last few weeks and she put in a plug about getting the post office paperwork done.

Executive Session

None

We need to get the web page updated and get someone to maintain it.

Sharon reported that her husband John had a goat follow him down Church Street when he was walking the other day, he was a little intimidated by the horns.

Adjournment:

There being no further business, Trustee Jaynes made a motion to adjourn. The motion was seconded by Trustee Mangus. All were in favor, meeting adjourned at 7:59 pm.

Respectfully submitted,

Naomi C. Kingsley
Village Clerk

February 16, 2016

The Regular Meeting of the Board of Trustees of the Village of Burdett was held at the Village Hall. Mayor Dale Walter called the meeting to order at 7:00 pm. Present were Trustees: Laurence Jaynes, Diane White and Linda Arcangeli. Also in attendance was: Village Clerk/Treasurer Naomi C. Kingsley.

Public Concerns:

Jan Arcangeli and Michelle Jaynes are willing to work on the village website.

Approval of Minutes:

Trustee Jaynes made a motion to approve the February 1, 2016 meeting minutes. Trustee White seconded the motion. All were in favor.

Additions/Deletions to Agenda

None

Department Head Reports:

Fire Department Report

None

Code Enforcement:

None

Street Department Report:

There should be some snow plowing done now.

Trustee Jaynes went out on his mule and did some plowing on the sidewalks, from his place down to Carrs. A gentleman followed him back to his residence and told him not to clear those walks, he would do it, and he was working for Danny Campbell. Trustee White stated that this gentleman IS NOT working for or with Danny and he has been told so. He is just looking for a little income of his own.

Parks Department Report:

None

Water Board Report:

Trustee Jaynes asked if the Village had received a property transfer for 3726 Main Street. It seems that the Hector Water Department did not receive word of any transfer. They charged the prior owner for the water. They don't seem to have things in order yet and the new owners didn't notify the water board. We received the property transfer from the county.

Planning Board:

Michelle Clark and Jan Arcangeli-Neira are willing to work on the village web site. They would like to place some photos on the web site and maybe do a feature each month on a business in the village. They would publish the survey and responses. The mayor asked if things should be approved by the village board first. Trustee Jaynes stated that they are knowledgeable people and members of the planning board. The members on the planning board are interested in bringing the village to the people. Trustee Arcangeli suggested that we should

have them do a presentation first to the board of what they want to put on the website. There will be a planning board meeting this coming Tuesday.

They mayor reviewed the updated survey. It will be hard to tell what is most important to village residents without some sort of ranking system. Charlotte will add it someplace, somewhere along the edge.

Committee Reports:

FINANCIAL

Copies of the budget were distributed. Our hands are tied as to what tax increase can be, due to the tax cap.

STREET/PARKS:

None

ENVIRONMENTAL MANAGEMENT COUNCIL

Received minutes and agenda

COUNCIL OF GOVERNMENTS UPDATE:

None

LEGISLATIVE COMMITTEE:

Trustee Jaynes asked that after hearing Mr. Hunts comment and receiving a couple complains about dogs, can we ask the sheriff's department to be here more. The animal control officer needs to be contacted. Trustee Jaynes stated that he will talk to someone. Charlotte said that the watershed department handles nuisance complaints.

Board Concerns:

The mayor signed the 2016 fire contract and it will be mailed to Hector and then we should receive our check.

Presentation of Bills:

A motion was made by Trustee Jaynes and seconded by Trustee Arcangeli approving payment of the general fund bills in the amount of \$837.35.

A motion was made by Trustee Arcangeli and seconded by Trustee White approving payment of the fire department bills in the amount of \$1,178.39.

Voucher #'s 130 – 135.

Correspondence:

NYS Dept of Commerce notice of Government Unit Survey

Annual Regional Leadership Conference Corning College registration due by March 23rd.

Executive Session

None

Adjournment:

There being no further business, Trustee White made a motion to adjourn. The motion was seconded by Trustee Jaynes. All were in favor, meeting adjourned at 7:45 pm.

Respectfully submitted,

Naomi C. Kingsley
Village Clerk

March 7, 2016

The Regular Meeting of the Board of Trustees of the Village of Burdett was held at the Village Hall. Mayor Dale Walter called the meeting to order at 7:00 pm. Present were Trustees: Laurence Jaynes, Diane White and Judith Mangus. Also in attendance was: Fire Chief and Building Inspector III Jason Kelly, Village Attorney Connie Fern Miller and Village Clerk/Treasurer Naomi C. Kingsley.

Public Concerns:

Ron Howard – just listening

Approval of Minutes:

Trustee Jaynes made a motion to approve the February 16, 2016 meeting minutes with one correction. Trustee White seconded the motion. All were in favor.

Additions/Deletions to Agenda

Board Concerns – Shared Fuel Facility Agreement and Hector Dumpster Day

Department Head Reports:

Fire Department Report:

Alarms for February

02/05	Fire Investigation State Route 79
02/08	MVA State Route 79 & County Road 8
02/08	EMS call Barnum St.
02/14	Mutual Aid to Watkins Glen
02/16	Power lines down County Road 4
02/16	Water flooded house South Falls Road
02/16	MVA State Route 414
02/22	EMS call Stage Road
02/25	EMS call Stage Road
02/25	MVA State Route 227
02/27	Mutual aid standby for Watkins Glen
02/27	EMS call State Route 414

The new radio system is up and running and all the old equipment is in boxes and ready for sale. We sold some minitors for \$620.00. We still have the portables, mobiles and the minitor 2's. We are still looking into selling them. The Minitor 5's which are the newest ones sold for \$50.00/each. For the 6-8 newer mobiles we are looking to get \$125.00/each. (the frequency won't interfere in the case of a bomb threat)

We have been in contact with Brad Bacon from Crestwood looking for donations. We may get a donation for \$2000.00, we should know more in a couple more weeks. The donation will be used for helmets and personal equipment. We are also working on Walmart to try and get a donation for personal firefighter equipment

The dishwasher upstairs broke at the Valentine's Day breakfast and we had to wash dishes by hand. The company is purchasing a new commercial dishwasher for a little over \$4,000.00. They are also purchasing some new countertops.

We put new tires on BR-1 and the brush truck is not too far behind. The wear bars are coming through. We may be able to make it through spring to fall, going to keep an eye on them. A couple of the LaFrance bills were for radio installs.

The mayor reported that the village received the signed 2016 fire agreement from the Town of Hector along with payment of \$149,442. 00.

The Schuyler County Shared Fuel Facility is looking for a resolution from 2010 to go along with the agreement from then. If one wasn't passed then we will need to do one. We also need to contact our insurance company, the Shared Fuel Facility needs to be named as an additional insured. The mayor will follow up with Sidle on this.

Code Enforcement:

Nothing to report

Street Department Report:

None

Parks Department Report:

Would like to see the input from the surveys.

Water Board Report:

None

Planning Board:

Charlotte reported that she cancelled tomorrow's meeting until the surveys can be reviewed. The planning board would like to figure out how to get the survey to renters. Maybe a flyer could be posted at the post office or contact Sharon Hunt. Charlotte was given the surveys received to review.

Committee Reports:

FINANCIAL

Need to set up some budget workshops, last year we met an hour before the regular meeting. We will follow the same format and March 21st will be the first one.

STREET/PARKS:

None

ENVIRONMENTAL MANAGEMENT COUNCIL

Trustee Mangus spoke to Dick Evans, and reported that Dick missed the February meeting because it was on Ash Wednesday and he had a service.

Received a copy of the next meeting agenda and the February meeting minutes, along with the minutes from the Earth Day planning meeting.

COUNCIL OF GOVERNMENTS UPDATE:

Met in January next meeting April

LEGISLATIVE COMMITTEE:

None

Board Concerns:

When SCOPED was first founded each municipality gave dues, then the dues were taken right off the top of the sales tax income. There was a discussion on what services they perform for the villages and towns and the village will receive 16 hours of research and grant writing free of charge. We have not used those services to date. Since the village is looking for funding for a new fire house and wastewater system these services will come in handy. In order for them to start working on this for us we need to sign the Memorandum of Understanding and pass a resolution. Trustee Jaynes made a motion to enter into the agreement and approve the resolution. Trustee Mangus seconded the motion. A roll call vote was taken as follows: Trustee Jaynes – aye, Trustee White – aye and Trustee Mangus – aye.

The mayor reported that he has heard from the Town of Hector and Dumpster Day will be June 4, 2016. More to come on the Burdett Bash which should be held the week before Dumpster Day.

Presentation of Bills:

A motion was made by Trustee Jaynes and seconded by Trustee Mangus approving payment of the general fund bills in the amount of \$735.36.

A motion was made by Trustee Mangus and seconded by Trustee White approving payment of the fire department bills in the amount of \$5580.38.

Voucher #'s 139-144.

Correspondence:

PERMA – annual elections if we want to nominate anyone.

Newsletter from NYS Comptroller on retirement system

Cornell local roads flyer – what they are about

David Campbell – nothing just here to listen.

Received a notice of dismissal of Barb Diedrichs bankruptcy, because it was a plan type, she probably didn't keep up with the plan. The village can now take step to recoup the taxes. We can send a demand letter to Barb stating the village received notice of the dismissal and therefore this is to notify you of your unpaid taxes, interest and penalties owed. Please make arrangements to pay to avoid further court action.

Still nothing from Attorney McDivitt on the old post office property.

Executive Session

None

Adjournment:

There being no further business, Trustee Jaynes made a motion to adjourn. The motion was seconded by Trustee White. All were in favor, meeting adjourned at 7:44 pm.

Respectfully submitted,

Naomi C. Kingsley
Village Clerk

March 21, 2016

The Regular Meeting of the Board of Trustees of the Village of Burdett was held at the Village Hall. Mayor Dale Walter called the meeting to order at 7:00 pm. Present were Trustees: Laurence Jaynes, Diane White, Linda Arcangeli and Judith Mangus. Also in attendance was: Village Attorney Connie Fern Miller and Village Clerk/Treasurer Naomi C. Kingsley.

Public Concerns:

Dick Evans came with some observations about the EMC. He attended the December, January and March meetings. At the December meeting there was some discussion about restructuring the EMC. In January the County Legislature presented a resolution to rescind the EMC council and replace with another. There was much discussion on how this would affect things.

Approval of Minutes:

Trustee Mangus made a motion to approve the March 7, 2016 meeting minutes with one correction. Trustee White seconded the motion. All were in favor.

Additions/Deletions to Agenda

Fire dept – resolution
Shared services resolution
Street – Barber and Gates

Department Head Reports:

Fire Department Report:

There has been a lot of discussion about a new fire house and we do need to get one built. The Mayor brought forward some plans from Hunt Engineers. It will be put on the front of the property because of the wet land issue. The back field could be developed into fields for kids or it could be sold, or even a practice area for the firemen. The Mayor has started conversations with the Town of Hector, they will help pay for the debt. A resolution needs to be passed that we as the Burdett Village Board have come to the conclusion that a new building needs to be built and we are desirous of going out and looking for grants to help with the funding. Right now the estimated cost is 2.3 million dollars and each year it is put off the cost goes up. The new plans call for a building a little bit smaller than the Village of Watkins Glens' building.

RESOLUTION

RESOLVED, that the Burdett Village Board of Trustees recognizes the need to construct and operate a new fire department building; and accepts its responsibility to pursue all possible sources of funding for such project, and authorizes the Mayor to do all things necessary and proper to apply for and accept such funding.

A motion to accept the resolution was made by Trustee Arcangeli. Trustee White seconded the motion. A roll call vote was taken as follows: Trustee Jaynes – aye, Trustee White – aye, Trustee Arcangeli – aye, Trustee Mangus – aye. All were favor.

Schuyler County Shared Fuel Services is looking for a resolution which was not found. The contract was signed though a few years ago. The mayor will bring a draft of what they need to the next meeting.

Code Enforcement:

None

Street Department Report:

Mr. Barber would like to turn a portion of the old railroad bed into a driveway. On Church Street the roadway drops off and to put a pipe in there with a little dirt would be quite a bit of grade. The mayor pushed back to Mr. Barber and told him that when he gets the railroad bed ready to be a driveway, come back to the village board. The driveway pipe would go parallel with Church Street, running east and west. The village will bury the pipe but not build him a driveway. Trustee Jaynes made a motion to hold off until Mr. Barber gets the driveway built. Trustee Mangus seconded the motion. A roll call vote was taken as follows: Trustee Jaynes – aye, Trustee White – aye, Trustee Arcangeli – aye, Trustee Mangus – aye.

Mr. Gates took the blacktop edge off of Church Street. He scraped it with his pay-loader. He forgot to lift the equipment when coming out of the field. The mayor filed a sheriff's report and spoke to Ed. Mr. Gates will put in a temporary patch for now. When things are nicer, we will have it repaired and Ed pays or he hires someone and we tell them how to repair it to our specifications. The Town of Hector swept the street.

Trustee Arcangeli reported a pot hole at Church Street and State Route 79.

Parks Department Report:

Trustee White will look over surveys to get residents ideas.

Water Board Report:

The Town of Hector has purchased new water meters. New York State is requiring the Town of Hector to have permanent test taps. Hector wants to put one here at the fire house and they will put in all the plumbing. It should be ok as long as they let us see what they have planned.

Planning Board:

Nothing now, they will meet this coming week. Charlotte handed out copies of the surveys to the board members.

Committee Reports:

FINANCIAL

We held our first budget workshop the next one will be April 7th.

STREET/PARKS:

The mayor will request the bill for snow plowing from the Town of Hector.

ENVIRONMENTAL MANAGEMENT COUNCIL

Discussed earlier

COUNCIL OF GOVERNMENTS UPDATE:

Next meeting will be held in April.

LEGISLATIVE COMMITTEE:

None

Board Concerns:

None

Presentation of Bills:

A motion was made by Trustee Jaynes and seconded by Trustee White approving payment of the general fund bills in the amount of \$.

A motion was made by Trustee Mangus and seconded by Trustee Arcangeli approving payment of the fire department bills in the amount of \$.

Voucher #'s

Correspondence:

None

Executive Session

None

Adjournment:

There being no further business, Trustee White made a motion to adjourn. The motion was seconded by Trustee Mangus. All were in favor, meeting adjourned at 7:56 pm.

Respectfully submitted,

Naomi C. Kingsley
Village Clerk

April 4, 2016

The Regular Meeting of the Board of Trustees of the Village of Burdett was held at the Village Hall. Mayor Dale Walter called the meeting to order at 7:00 pm. Present were Trustees: Laurence Jaynes, Linda Arcangeli and Judith Mangus. Also in attendance was: Fire Chief and Building Inspector III Jason Kelly, Village Attorney Connie Fern Miller and Village Clerk/Treasurer Naomi C. Kingsley.

Public Concerns:

None

Approval of Minutes:

Trustee Jaynes made a motion to approve the March 21, 2016 meeting minutes. Trustee Arcangeli seconded the motion. All were in favor.

Additions/Deletions to Agenda

Board Concerns - Wastewater

Department Head Reports:

Fire Department Report:

Alarms for March

03/04	EMS call Wycoff Road
03/05	EMS call Voorheis Road
03/05	CO detector activation Main Street
03/07	Smoke investigation County Road 8
03/09	EMS call Wycoff Road
03/11	EMS call Stage Road
03/19	EMS call Covert Road
03/20	Fire alarm County Road 5
03/21	EMS call Willow Street
03/22	Mutual aid standby Odessa station
03/24	MVA County Road 7
03/27	EMS call State Route 414
03/27	Mutual aid to Watkins Glen on EMS call
03/29	Tree in Road County Road 9

Vehicles were dropped off at the Lake Ave property by Scotty's for extrication training. There will be school bus training on two different types of busses on April 21st. On April 16th there will be a trailer burn for Costons on Auble Road.

Code Enforcement:

Fire inspections have been completed for the Dandy Mart and the Dessert Shack (Rahilly). Jason turned in \$20.00 for a permit for a new roof for Gary Welch. A final inspection done for the apartment above the Dessert Shack. A permit will be issued soon for a new roof over the patio on the side of the Dessert Shack. Need to get fire inspections done on the two restaurants and one bar in the village and then Jason will move on to the bed and breakfasts.

Street Department Report:

Well, there will be a snow plowing bill now. Trustee Arcangeli reported that the Barrett property on Willow Street needs a ditch for water run off of the yard. The mayor stated that there is a catch basin on the corner of this property and the neighbor's.

Parks Department Report:

Received two mowing bids; Bumpy's Lawn Care and Gizmo Mowing. Bumpy's bid was \$3510.00 for 26 mows and Gizmo's bid was \$3583.16 which included tax. The village is tax exempt. Trustee Jaynes made a motion for the Mayor to reach out to both parties to ask for clarification. Trustee Arcangeli second the motion. All were in favor.

Water Board Report:

There will be a meeting later this week.

Planning Board:

Charlotte Jaynes was not in attendance. Trustee Jaynes reported that she is working on compiling the surveys. Two more surveys were received and turned over to the planning board.

Committee Reports:

FINANCIAL

Trustee Jaynes made a motion to hold a public hearing on the 2016-2017 budget at the April 18th meeting at 7:00pm. Trustee Mangus seconded the motion. A roll call vote was taken as follows: Trustee Jaynes – aye, Trustee Arcangeli – aye, and Trustee Mangus – aye.

STREET/PARKS:

None

ENVIRONMENTAL MANAGEMENT COUNCIL

None

COUNCIL OF GOVERNMENTS UPDATE:

None

LEGISLATIVE COMMITTEE:

None

Board Concerns:

The board has had conversations about a wastewater system for the Village of Burdett. We are on a list for grant funds and there are more funds available. JC Smith with EFC is willing to come in to help put some pieces together to apply for additional funds. SCOPED will help with the grant writing. On Monday, April 18th JC Smith is scheduled to meet with the Odessa Village Board at their board meeting. The mayor would like a couple trustees to meet with JC Smith and himself in the afternoon around 5:00 pm either here or at the SCOPED office. Trustees Jaynes and Mangus will attend the meeting.

The village received the annual request from the Schuyler County Little League. Trustee Jaynes made a motion to pay \$300.00 for services rendered to the youth of the Village of Burdett. Trustee Mangus seconded the motion. All were in favor.

Presentation of Bills:

A motion was made by Trustee Jaynes and seconded by Trustee Arcangeli approving payment of the general fund bills in the amount of \$345.95.

A motion was made by Trustee Arcangeli and seconded by Trustee Mangus approving payment of the fire department bills in the amount of \$878.90.

Voucher #'s 147-150.

Correspondence:

None

Trustee Jaynes commented that he has seen youngsters using the ball field, if the village develops the new fire house property, can the ballfield be sold? Attorney Miller responded yes, the village can market it or just sell it outright on our own. The mayor stated that once the new fire station is built, we should evaluate what property the village has and needs.

Executive Session

None

Adjournment:

There being no further business, Trustee Jaynes made a motion to adjourn. The motion was seconded by Trustee Mangus. All were in favor, meeting adjourned at 7:49 pm.

Respectfully submitted,

Naomi C. Kingsley
Village Clerk

April 18, 2016

The Regular Meeting of the Board of Trustees of the Village of Burdett was held at the Village Hall. Mayor Dale Walter called the meeting to order at 7:00 pm. Present were Trustees: Laurence Jaynes, Diane White and Judith Mangus. Also in attendance was: Village Attorney Connie Fern Miller and Village Clerk/Treasurer Naomi C. Kingsley.

Public Hearing:

Mayor opened the public hearing for the 2016-2017 village budget, no one from the public was present, the hearing was left open for now, and there will be no tax increase.

The bids for lawn mowing were opened last meeting and as there were questions, the mayor reached out to both bidders. Gizmo's bid stated that it included tax but the village is tax exempt, he apologized, the phrase including tax should not have been on the bill, he knows the village is exempt. Gizmo's bid was \$3583.16 which is the same as the last 3 years. Bumpy's bid was \$3510.00 for 26 mows, that's \$135.00 per mow. The 26 is based on one time per week but he will mow when it needs to be mowed, he stated. Both men do a good job. Trustee Jaynes made a motion to accept Bumpy's bid. Trustee Mangus seconded the motion. A roll call vote was taken as follows: Trustee Jaynes – aye, Trustee White – aye, Trustee Mangus – aye. The mayor will notify Bumpy's.

The mayor closed the public hearing on the 2016-2017 village budget. Trustee Jaynes made a motion to accept the proposed 2016-2017 budget as final. Trustee White seconded the motion. A roll call vote was taken as follows; Trustee Jaynes – aye, Trustee White – aye, Trustee Mangus – aye.

Public Concerns:

Sharon Hunt regretfully submits her resignation to all jobs and John as historian as well. They are moving out of state. The resignation becomes effective when they move. Marge Arcangeli called Sharon and stated that her church would like to go around welcoming the new people in the village. The village can't partner with the church because of the separation of church and state. Sharon won't be here to oversee the flower pots, but the rummage sale is all set up, the village will advertise it. It should be advertised for two weeks prior to. The Burdett Bash is going to be held Memorial Day weekend, which is the 28th of May. The board told Sharon that she and her husband will be missed.

Ashley Jones was present with a question, as the busy season approaches would it be possible to place some signage on State Route 414 where it meets Tug Hollow? A big sign pointing out the businesses in the village. Trustee Jaynes commented that even just a sign pointing out the Village of Burdett. Ashley would like to ask local businesses to participate, who owns the property? Possibly Empire Telephone. The mayor thought that Adam Thorpe may know or one could go to real property tax office. The header of the sign would read Village of Burdett and then the businesses would be listed underneath it. Attorney Miller stated that there are no signs on the thruway pointing to Watkins Glen either.

Approval of Minutes:

Trustee Jaynes made a motion to approve the April 4, 2016 meeting minutes. Trustee Mangus seconded the motion. All were in favor.

Additions/Deletions to Agenda

None

Department Head Reports:

Fire Department Report:

None

Code Enforcement:

None

Street Department Report:

None

Parks Department Report:

Trustee White reported that there is an upper bar on the swing set that is a little bent and it rolls as the children swing. It had to be something heavy to bend it. The mayor said he will see if things can be tightened up. It was reported that John and Marge Arcangeli have some playground equipment that they would like to donate to the village. The mayor stated that it will have to meet state regulations. He will check with the insurance company to see if they have someone who could inspect it and let us know. If not the playground equipment company has someone who can come out and check it.

Water Board Report:

Trustee Jaynes reported that the Town of Hector is expanding by leaps and bounds. There is a long development across from Logan Ridge that is planning on putting up 40-50 a frame houses. Over on Rabbit Run, the water line has been run there for 10 huts similar to the ones just past Montour Falls. They would be weekend rentals. A bar/restaurant is planned for somewhere on State Route 414 down where the antiques used to be. A sandwich shop is also coming in along 414. Someplace is going to put in 40 of those little houses down around the distillery area. Then there is yet another winery planned on State Route 414. Do they have enough water for all that development? A study really needs to be done, and Trustee Jaynes thinks it should be suggested that Hector look into a County Road 4 extension. They should look at the impact fee. The Rabbit Run extension is outside the bylaws of Hector. The bottom line is the system is taxed out, there is no more room for wells at Smith Park, they are just tapped out, and more storage is needed. Resident's charges will be going up. They plan three more different runs to the lake for cottages. There just is not enough water and not enough pressure, they need to get off their duffs and do something. The Dept. of Health is aware of things and may not give Hector approval for all their projects. They could go out into the lake again but need to go out farther and/or deeper.

Planning Board:

Charlotte tallied all the yes' and no's and put them in order of priority and gave the board a rundown. The planning board would like to work on a community days and come up with a theme. The village's 200 year anniversary will be coming up soon, 2019.

Committee Reports:

FINANCIAL

None

STREET/PARKS:

None

ENVIRONMENTAL MANAGEMENT COUNCIL

None

COUNCIL OF GOVERNMENTS UPDATE:

The council will meet this Wednesday at 7pm. JoAnn Fratarcangelo will be there to speak about code enforcement take a more active role in inspecting the rental properties where people are placed.

LEGISLATIVE COMMITTEE:

None

Board Concerns:

Add to next month's agenda – wastewater discussion update

Presentation of Bills:

A motion was made by Trustee Mangus and seconded by Trustee Jaynes approving payment of the general fund bills in the amount of \$749.75.

A motion was made by Trustee White and seconded by Trustee Mangus approving payment of the fire department bills in the amount of \$588.89.

Voucher #'s 38-42.

Correspondence:

Thank you from the Schuyler County Veterans Memorial Park

Executive Session

None

Adjournment:

There being no further business, Trustee Jaynes made a motion to adjourn. The motion was seconded by Trustee Mangus. All were in favor, meeting adjourned at 7:53 pm.

Respectfully submitted,

Naomi C. Kingsley
Village Clerk

May 2, 2016

The Regular Meeting of the Board of Trustees of the Village of Burdett was held at the Village Hall. Mayor Dale Walter called the meeting to order at 7:00 pm. Present were Trustees: Laurence Jaynes, Diane White, Linda Arcangeli and Judith Mangus. Also in attendance was: Village Attorney Connie Fern Miller and Village Clerk/Treasurer Naomi C. Kingsley.

Public Concerns:

None

Approval of Minutes:

Trustee Jaynes made a motion to approve the April 18, 2016 meeting minutes. Trustee Mangus seconded the motion. All were in favor.

Additions/Deletions to Agenda

Shared fuel – board concerns

Department Head Reports:

Fire Department Report:

None

Code Enforcement:

The mayor reported that Jason had issued a permit to Cleveland's for a set of steps and deck on the back of the house. The Dupay's will be moving the trailer off their property tomorrow or a week from tomorrow. A permit was issued to the Burdett House for an addition for a pellet fire place. No official complaint has been received yet but Jason is expecting one on the former Doane/Winslow house. It seems that the Winslow's woodtex building is set on the Doane property not the Winslow property possibly by 10 feet. There is a power line from house to building and no electrical inspection has been done that any one knows of. A daughter may living there.

Street Department Report:

Letter from NYS DOT, the village has a CHIPS balance of \$82,087.45, \$12,926.49 is this year's allotment.

Trustee Jaynes drove down Factory Street and the Rhoades need to clean their ditch, it is full of gravel west of the sluice pipe. The mayor reported that at the Jersey barrier there is a lot of poison ivy. Maybe Bumpy could spray it.

Parks Department Report:

Trustee White asked if the mayor looked at the swing set. He responded no, but he spoke to the insurance company and they won't come out and inspect it, they don't want the liability. We should have it inspected by a playground company employee.

The mayor told Trustee White to look on the Odessa file, the Watkins Montour Rotary Club issues grants to community projects annually every spring. Trustee White stated that she needs to know what to focus on.

Water Board Report:

None

Planning Board:

Very interesting meetings.

Wastewater Update:

There was a meeting just before the last village meeting. Mr. JC Smith from the state NY EFC and 2 representatives from Hunt Engineering were here to give an update on where we are and what we need to do. There will be a strong interest in the state level for grants and loans but after the Watkins glen project is up and running. Our score needs to be worse. One issue is how to feed it from Burdett, Jolly Road or Route 79 or even Cass Road. Some thought, conversation, if we built our collection system and ran it down to Watkins, Hector would form a district and help pay for things. Better for us to wait in line before going after funds.

Trustee White asked if a study had been done for the need. The mayor responded yes, a study had been done and there is a need. If testing were done and the project didn't go through, where would it leave those whose systems were inadequate?

The Village of Odessa was part of the original study but they have narrowed theirs down to just the business district.

One reason to wait is that we need to get the user rate down for the consumer. The development that the Town of Hector is allowing is causing the problem. An impact fee could be charged to the businesses.

Trustee Jaynes made a motion to table the issue for one year. Trustee Mangus seconded the motion. All were in favor. We will revisit the issue in 12 months.

Committee Reports:

FINANCIAL

Attorney Miller gave an update on the Diedrich's bankruptcy dismissal. She pulled the file to start proceedings to move forward and called Attorney McDivitt and he informed her that there is a contract for sale, a purchase contract for cash and that he would be contacting the village clerk to find what is owed. Ms. Diedrich's has passed away and unless a deed was signed before hand it will be tied up for a while. Things will have to go through probate. The children live locally so things should go a little faster. The village will hold off on taking judgement.

Flowers will be sent since she was a long term resident.

Nothing more on the post office transfer, Attorney Miller keeps pushing, she has done all the paperwork.

STREET/PARKS:

None

ENVIRONMENTAL MANAGEMENT COUNCIL

None

COUNCIL OF GOVERNMENTS UPDATE:

Met on 20th of April, the first thing reported is that the sales tax for the quarter is above what was predicted.

JoAnn Frantarcangelo with Social Services talked regarding a push coming from code enforcement officers about the landlords that get money from the county for the clients. Some of that housing is substandard and Social Services can withhold the money going to the landlord without effecting the tenant because of the condition of the rental property. She reached out to all the code officers. Jason can provide that office with information on rental properties and then they can force the landlord to do some work. Now the tenant can talk to the folks at social services and social services will contact the code enforcement officers to have properties

inspected. The Village of Montour passed a rental registration law and annual inspections have to be done.

LEGISLATIVE COMMITTEE:

None

Board Concerns:

The Schuyler County Shared Fuel Facility is looking for a resolution which was never passed in 2010, even though agreement was signed. Trustee Jaynes made a motion to accept the resolution drafted by Attorney Miller. Trustee Arcangeli seconded the motion. All were in favor.

RESOLUTION FOR SCHUYLER COUNTY SHARED FUEL FACILITY

WHEREAS, the County of Schuyler operates a Shared Fuel Facility, and

WHEREAS, each user of said Facility has agreed to pay the County its user share of fuel consumed by its vehicles on a monthly basis,

NOW, THEREFORE, IT IS HEREBY RESOLVED, that the Village of Burdett enter into a Shared Fuel Facility Billing Agreement, in form previously signed on February 23, 2010, nunc pro tunc to the date said agreement was signed.

Presentation of Bills:

A motion was made by Trustee Jaynes and seconded by Trustee White approving payment of the general fund bills in the amount of \$1,790.07.

A motion was made by Trustee Arcangeli and seconded by Trustee Jaynes approving payment of the fire department bills in the amount of \$200.33.

Voucher #'s 43-46.

Correspondence:

None

Executive Session

None

Burdett Bash – Memorial Day weekend – May 28th – clerk will advertise in the Hi-Lites, save the date for two weeks and then a bigger one the week of the sale. Trustee Jaynes made a motion to approve the advertising. Trustee Arcangeli seconded the motion. All were in favor.

Adjournment:

There being no further business, Trustee White made a motion to adjourn. The motion was seconded by Trustee Mangus. All were in favor, meeting adjourned at 7:52 pm.

Respectfully submitted,

Naomi C. Kingsley
Village Clerk

May 16, 2016

The Regular Meeting of the Board of Trustees of the Village of Burdett was held at the Village Hall. Mayor Dale Walter called the meeting to order at 7:00 pm. Present were Trustees: Laurence Jaynes, Diane White, Linda Arcangeli and Judith Mangus. Also in attendance was: Village Attorney Connie Fern Miller and Village Clerk/Treasurer Naomi C. Kingsley. Jason Kelly, Keith Caslin, Steven Crout Jr.

Public Concerns:

Sharon Hunt asked if the ad had been put in the paper for rummage sales. It was in the first time but not this last week. She asked if it could be placed on the sign out front. Dumpster Day is advertised out front mainly to promote the 9am start time. Sharon reported that she and John were out walking on Church Street with their dog yesterday and they were attacked by a couple dogs. Fortunately Val Carocci drove by beeping her horn which deterred them. They belong to Peggy Freeman, the beagle was vicious. When the mayor or his wife walk their dog they have to carry a 5 foot closet rod to keep the neighbor's dog away. Attorney Miller stated that a dangerous dog complaint could be filed, it's not criminal but it would go before the town justice.

Sharon asked if flowers for the barrels have been ordered. The mayor responded yes, he has taken care of it. Sharon also reported that their house hasn't sold yet, it may be a while before they move and she will continue with the flowers until they do move.

Approval of Minutes:

Trustee Jaynes made a motion to approve the May 2, 2016 meeting minutes. Trustee Mangus seconded the motion. All were in favor.

Additions/Deletions to Agenda

None

Department Head Reports:

Fire Department Report:

Jason, Keith and Steven were asked by the mayor to be here. The mayor reminded the board that a motion was passed a while ago to continue to look for funding for the new fire house. Since then the committee has been meeting on a regular basis with SCOPED to go after funding. The committee met with SCOPED and 3 people from the Town of Hector. The committee went to the Town of Hector board meeting May 10th. After all the research and figuring, they ran the numbers and presented them to the Hector Board, because if the Village will be getting grants or loans they will need a letter of support from the town. Worst case scenario cost – no grants or loans, the estimate is 2.6 million dollars. The building would be the same size as the Watkins Glen Firehouse. One factor to the high cost is that the village would have to pay prevailing wage. Hector can help pay through the fire contract. Hector will be holding a special meeting next week. They are going to vote to sign a letter of financial support. Based on the estimate of 2.6 million, and looking at the Burdett fire district, which is 50 sq. miles, the tax rate is a little less than 1.00/1,000.00, based on this year's assessment. Seven more properties have been added since October 2015 and as the district grows it brings the cost per thousand down. Also the Federal Forest is in the district along with 240 acres of state land. A letter from Hector will help to get USDA grant funds. An estimate of an annual payment is \$133,000.00 over 30 years. The timeline would be at the top of the list for the next round of USDA funding. The committee has talked to all the local politicians and they are all on board.

SCOPED has been very helpful. The next step is obtaining the letter of support from Hector and then 2 public information sessions will be held. One here, and one in Hector or Reynoldsville. At that meeting there will be better drawings and breakdowns of funding. We are on line to hear in October or November about the grants and loans. We should be shovel in the ground in early spring. We will get credit for what has been spent already on the property. The village will have to hold a public referendum at some point down the road.

Code Enforcement:

Last meeting the mayor reported about the installation of a pellet fire place, that permit has not been issued yet. The Cleveland's permit money is in Jason's mailbox. Jason has met with Mr. Covert and he should be ready for an inspection by the end of July. Chuck Ciprich would like Jason to inspect some of his rentals. At this time there is no charge for yearly rental inspections. If the inspection leads to work then a building permit fee may be charged.

The Council of Governments meeting was very positive and productive. Social Services will inform us if they place someone in an apartment in the village, now the tenant has a means to file a complaint almost anonymously.

A question was asked "has anything been done on the Doane/Winslow issue, was a formal complaint filed?" Jason responded no. Winslow's have been asked to have the shed removed from the neighboring property and they have a week and a half left to comply. The shed is about 4 foot over the property line on the corner. There is a thought that someone may be living in the shed, but they may just be storing stuff in there.

Street Department Report:

None

Parks Department Report:

None

Water Board Report:

None

Planning Board:

The planning board obtained a pamphlet for banners, they like the idea of 4 season banners to be changed each season. Charlotte will call for pricing. The board would like to know which is preferred a pavilion or trees in the park. A pavilion would be nice and trees could be an insurance issue. Trustee White stated that she thought the park needs trees. Trustee Jaynes commented that the park needs shade. Good size trees would be costly.

The planning board would like to start planning for the 200th anniversary if it is ok with the board. Maybe a blueberry festival to be held in August. Information could be sent out in a newsletter with a date for a planning meeting, according to the survey people would be interested in helping. They have asked a couple times about being able to update the web site with information the planning board is looking at. Jan, Michelle, and Lori would be willing to update it. Could they be given access to the planning board page to update with their information? The mayor reminded Charlotte that the village board was in agreement to let them put things on the website but want the village board to review it first.

There is a public official's conference to be held at the Schuyler County Emergency Management office on June 9th from 6-10pm. The mayor attended meeting last year. The

purpose of the meeting is to support Governor Cuomo's strategy of creating unified emergency management training, education, communication, and response protocols. The training is intended for those with a role in emergency preparedness plan. It is pretty good training and he encourages anyone who can to attend.

Posters for dumpster day to distribute

Committee Reports:

FINANCIAL

None

STREET/PARKS:

None

ENVIRONMENTAL MANAGEMENT COUNCIL

County will vote next meeting on the future of the EMC

COUNCIL OF GOVERNMENTS UPDATE:

2 more months

LEGISLATIVE COMMITTEE:

None

Board Concerns:

None

Presentation of Bills:

A motion was made by Trustee Jaynes and seconded by Trustee Mangus approving payment of the general fund bills in the amount of \$970.56.

A motion was made by Trustee Arcangeli and seconded by Trustee White approving payment of the fire department bills in the amount of \$166.93.

Voucher #'s 49-55.

Correspondence:

None

Executive Session

None

Adjournment:

There being no further business, Trustee Arcangeli made a motion to adjourn. The motion was seconded by Trustee White. All were in favor, meeting adjourned at 8:05 pm.

Respectfully submitted,

Naomi C. Kingsley
Village Clerk